

# BIRSTWITH PARISH COUNCIL

Clerk: Mrs J Worsnop Tel: 01423 770654 e-mail: birstwithparishcouncil@gmail.com Website: birstwith-pc.org.uk

The **AGM** will be held on Thursday 25<sup>th</sup> May 2023 at 7.30pm in the **Reading Room**

Dear Councillor

19th May 2023

You are summoned to attend the **ANNUAL GENERAL MEETING** of Birstwith Parish Council to be held on THURSDAY 25th May 2023 at **7.30 pm** in the **READING ROOM** –

## AGENDA

NOTICE OF MEETING Public Notice of the meeting has been given in accordance with Schedule 12 of The Local Government Act 1972

- 1 Election of Chairman
- 2 Declaration of acceptance of Office
- 3 Apologies
- 4 Election of Vice Chairman
- 5 To receive Parishioners questions (maximum time 3 minutes)
- 6 Minutes To confirm as a correct record the Minutes of the meeting held on 27<sup>th</sup> April 2023 and signed by the Chairman
- 7 Approve Certificate of Exemption and Annual Governance Statement by resolution
- 8 County Councillor's Report – given by Nathan Hull
- 9 Approval of end of year annual Financial Statements 2022/2023  
Approval of Accounting Statements  
Approval of Internal Auditor  
Exercise of Public Rights
- 10 Registration of Members interest forms
- 11 To receive updates regarding:  
Play Area – entrance path to play area  
Highway matters: Various – no meeting has been arranged with NYC to date  
BIB – PC sponsorship for flower pot has been sent  
Telephone Box: quotes for converting into Childrens' Library, etchings on glass panels, insurance  
Elton Top Bus Shelter – grant form has been submitted to Two Ridings (wind farm)
- 12 Grass Cutting
- 13 Accounts to be approved for payment:

John Dennis	Auditor	Chq 246	50.00
Vision ICT Ltd	Website hosting, support and a/cs	Chq 247	173.26
British Gas	Electricity a/c Mar – Apr	DD	14.36
BIB	Sponsorship for Plant Trough Wrecks Road	Chq 248	30.00
British Gas	Electricity a/c Apr – May	DD	13.89
HBC 1 <sup>st</sup> instalment of precept	= £7,500		
VAT to reclaim	= £759.03		
- 14 Bank Mandates: A new Bank Customer Mandate has to be filled in for each councillor
- 15 Commuted Sums
- 16 Planning Application:  
Part conversion/part new build of agricultural building etc ZC2301498/FUL Hew Green Farm High Birstwith – no observations sent in after meeting

**Placement of 20 ground mounted solar panels (retrospective application) – 6.91.286.FUL. ZC23/01699/FUL**  
Hew Green Farmhouse High Lane High Birstwith HG3 2JL

**Erection of new garage with ancillary accommodation over. New Juliett balcony to existing house -**  
6.91.205.C.FUL ZC23/01760/FUL Knowle House Back Road High Birstwith HG3 2JG

**Grant Permission – Alterations to roof of dwelling conversion of roof to form additional living accommodation**  
Elden Lea Staupes Road High Birstwith - **subject to conditions**

17

**Correspondence:**

**Dales & Bowland Community Interest Group –** Nidderdale Bus Service

**North Yorkshire Police, Fire and Crime Commissioner for North Yorkshire and York:** As from 1 June 2023  
the address will be: Harrogate Police Station, Beckwith Head Road, Harrogate HG3 1FR

**Temporary Closure of Menwith Hill Road –** from 2<sup>nd</sup> May 2023 for approximately 17 weeks ending on 21<sup>st</sup>  
August 2023 – Notice in village board

Date of next meeting 22<sup>nd</sup> June 2023

*Jenni Worsnop Clerk*