

BIRSTWITH PARISH COUNCIL

Clerk: Mrs J Worsnop Tel: 01423 770654 e-mail: birstwithparishcouncil@gmail.com Website: birstwith-pc.org.uk

The **AGM** will be held on Thursday 23rd May 2024 at 7.30pm in the **Reading Room**

Dear Councillor

17th May 2024

You are summoned to attend the **ANNUAL GENERAL MEETING** of Birstwith Parish Council to be held on THURSDAY 23rd May 2024 at **7.30 pm** in the **READING ROOM** –

AGENDA

NOTICE OF MEETING Public Notice of the meeting has been given in accordance with Schedule 12 of The Local Government Act 1972

- 1 Election of Chairman
- 2 Declaration of acceptance of Office
- 3 Apologies
- 4 Election of Vice Chairman
- 5 To receive Parishioners questions (maximum time 3 minutes)
- 6 Minutes To confirm as a correct record the Minutes of the meeting held on 25th April 2024 and signed by the Vice Chairman
- 7 Approve Certificate of Exemption and Annual Governance Statement by resolution
- 8 County Councillor's Report – given by Nathan Hull
- 9 Approval of end of year annual Financial Statements 2022/2023
Approval of Accounting Statements
Approval of Internal Auditor
Exercise of Public Rights
- 10 Registration of Members interest forms
- 11 To receive updates regarding:
Play Area – The erosion of the ground around the roundabout has been repaired and the broken fence rails
Highway matters: The Section 38 Agreement -West House Gardens/footpath outside Doctors Surgery – a report will be given by Nathan Hull plus info on road signs around the village which need removing and various other highway items. The problem with flooding at the pinch point should have now been resolved but we still need to monitor the situation
BIB – PC sponsorship for flower trough has been sent
- 12 Grass Cutting- grass verges have been cut by Will Benson and the village caretaker.
- 13 Accounts to be approved for payment

Richard Langley	Repairs to playground and verge cutting	Chq 285	132.12
John Dennis	Auditor	Chq 286	50.00
Vision ICT Ltd	Website hosting, support and a/cs	Chq 287	173.26
BIB	Sponsorship for Plant Trough Wreaks Road	Chq 288	30.00
W E Benson	Verge Cutting	Chq 289	696.00

HBC 1st instalment of precept = £7,500
VAT to reclaim = £1491.12
- 14 Discussion regarding Deposit account
- 15 Planning Application:
Part-conversion of 1 existing agricultural building to 1 dwelling house (use class c3) 6.91.136.XPBR ZC24/01438/PBR
West House Farm Birstwith HG3 3AW

Works to trees subject to TPO order 71/2007 W1 Fell 1 Sycamore (T1) Crown reduction/Pollard of 1 willow (T2) by 3m to give clearance from property 6.91.294.TPO ZC24/01501/TPO 7 Collin Spring Court Birstwith HG3 3LN

Application approved subject to conditions: RAF Menwith Hill Main Street Menwith Hill Camp Harrogate HG3 2RF

16 Correspondence:

HGV traffic through Birstwith – from Chair of Clint cum Hamlets PC

Wheelie bin speed awareness signs – awareness of lower speed limits in residential areas

Bereavement Service Survey for Parish and Town Councils

Date of next meeting 27th June 2024

Jenni Worsnop Clerk