

# Birstwith Parish Council

Clerk: Mrs J Worsnop Tel: 01423 770654 e-mail: birstwithparishcouncil@gmail.com  
Website: birstwith-pc.org.uk

2nd April 2026

**THE ANNUAL ASSEMBLY OF BIRSTWITH PARISH COUNCIL WILL TAKE PLACE  
IN THE READING ON THURSDAY 9th APRIL 2026 AT 7 PM  
FOLLOWED BY  
BIRSTWITH PARISH COUNCIL MEETING AT 7.30 PM**

Dear Councillor

You are summoned to attend the next meeting of Birstwith Parish Council to be held on Thursday 9th April 2026 at 7.30 pm in the Reading Room immediately following the Annual Assembly

## A G E N D A

- 1 To receive apologies for absence
- 2 To receive any declarations of interest
- 3 To receive parishioners' questions (3 mins max)
- 4 To confirm the minutes of the last meeting held on 26<sup>th</sup> February 2026 as a true and correct record
- 5 To receive an update from County Councillor Nathan Hull
- 6 **To receive updates on the following:**
  - The Play Area** – nothing to report
  - Highway matters:** Still no reply from NY Highways re: mirror at corner of Clint Bank Lane  
Footpath outside Doctor's Surgery has now been completed + any other matters
  - BIB** – email asking for sponsorship for planter
  - Kerrys Mill** – awaiting further information
  - Commuted Sums:** No reply to date as to whether approval has been given to merge S106 fund  
re: grass verges
  - Assertion 10** – website address change received a reply from our website designers on  
the costs involved
- 7 **Appointment of Auditor**
- 8 **To approve accounts for payment**

<b>British Gas</b>	Electricity account 11.3.26 to 10.3.26	DD	11.76
<b>J Worsnop</b>	Salary, office and expenses Q4	Chq 053	691.43
<b>HMRC</b>	Tax Q4	Chq 054	127.40
<b>Birstwith Reading Room</b>	Room Hire Jan and Feb	Chq 055	27.00
<b>T P Jones &amp; Co</b>	Payroll Preparation	Chq 056	84.48
<b>Lloyds Bank a/c</b>	Charges 10.1.26 to 9.2.26		6.25
<b>YLCA</b>	Annual subscription	Chq 057	371.00
<b>British Gas</b>	VAT self certification required		
- 9 **Summary of end of year accounts**
- 10 **Insurance**
- 11 **The Pension Regulator - Re-enrolment and re-declaration legal duties as an employer**

- 12**     **Correspondence: Mayor's Active Travel Fund** – Info in Notice Board  
          **Email from Clerk to Hampsthwaite PC** – Exploring the options for a safer route Hampsthwaite to Birstwith  
          **Parking - GP Surgery** – Email from resident regarding parking on new footpath

Date of next meeting AGM 28th May 2026

*J Worsnop clerk*