

# BIRSTWITH PARISH COUNCIL

Clerk: Mrs J Worsnop Tel: 01423 770654 e-mail: birstwithparishcouncil@gmail.com Website: birstwith-pc.org.uk

The **AGM** will be held on Thursday 28th May 2026 at 7.30pm in the **Reading Room**

Dear Councillor

22nd May 2026

You are summoned to attend the **ANNUAL GENERAL MEETING** of Birstwith Parish Council to be held on THURSDAY 28th May 2026 at **7.30 pm** in the **READING ROOM** –

## AGENDA

NOTICE OF MEETING Public Notice of the meeting has been given in accordance with Schedule 12 of The Local Government Act 1972

- 1 Election of Chairman
- 2 Declaration of acceptance of Office
- 3 Apologies
- 4 Election of Vice Chairman
- 5 To receive Parishioners questions (maximum time 3 minutes)
- 6 Minutes To confirm as a correct record the Minutes of the meeting held on 9<sup>th</sup> April 2026 and signed by the Chairman
- 7 Approve Certificate of Exemption and Annual Governance Statement by resolution
- 8 County Councillor's Report – given by Nathan Hull
- 9 Approval of end of year annual Financial Statements 2025/2026  
Approval of Accounting Statements  
Approval of Internal Auditor  
Exercise of Public Rights
- 10 Registration of Members interest forms
- 11 To receive updates regarding:  
Play Area –  
Highways: Still no reply regarding mirror on corner of Clint Bank. Update from Chairman regarding parking on new path outside the Doctor's Surgery  
BIB- Sponsorship of £30 for planter has been sent  
Kerrys Mill – Update from the Chairman  
Commuted Sums – no reply to date  
Assertion10 – New domain site in the process of being completed by ICT Systems Ltd  
Precept : forwarded from last meeting  
Appointment of Auditor: John Dennis has agreed to audit our books  
Hampsthwaite to Birstwith - Footpath  
  
Grass Cutting: Will Benson and Richard Langley have been instructed to cut the usual areas
- 12 Accounts to be approved for payment

BIB	Sponsorship for Planter	Chq 058	30.00
Richard Langley	Caretaker	Chq 059	120.00
Vision ICT Ltd	Website hosting etc	Chq 060	221.44
Gallagher Ins	Annual Insurance premium	Chq 061	835.06

  
HBC 1<sup>st</sup> instalment of precept = £7,500  
VAT to reclaim = £1099.50

**13 Planning Applications**

**26/01268/FUL Demolition of existing agricultural shed and erection of 2 no dwellings with associated landscaping – West House Farm Birstwith HG3 3AW Observations 1. Object to height of building  
2 A planning application ZC/24/04227/PBR went to the Council last January 2025 and therefore instead of a new application should it not be a revised plan**

**26/01753/DVCON Section 73 application for the Variation of Condition 2 (Approved drawings) of Planning Permission 25/04060/FUL (Demolition of existing Garage & Rear Extension. Erection of single storey rear extension. Erection of porch. Alterations to fenestration) to allow alterations to proposed fenestration and alterations to windows. 3 Birstwith Grange HG3 3AH**

**26/01951/TPO Crown reduction of 1 Oak (T1) by 2.5-3m under tree preservation order 63/2008  
2 Station Plantation Birstwith HG3 3AQ**

**14 Correspondence: Nidderdale National Landscapes – wild flower plug plants  
Richard Langley – Increase in hourly cost**

Date of next meeting 25th June 2026

*Jenni Worsnop Clerk*