

Birstwith Parish Council

Clerk: Mrs J Worsnop Tel: 01423 770654 e-mail: birstwithparishcouncil@gmail.com
Website: birstwith-pc.org.uk

Dear Councillor

16th March 2018

You are summoned to attend the next meeting of Birstwith Parish Council at 7.45 pm to be held on THURSDAY 22nd March 2018 in the Reading Room

A G E N D A

- 1 To receive apologies for absence
- 2 To receive parishioners' questions (max 3 minutes)
- 3 To receive any declarations of interest
- 4 To appoint internal auditor
- 5 To confirm the minutes of the last meeting held on 22nd February as a true and correct record
- 6 To receive an update from County Councillor Michael Harrison
- 7 To receive an update from District Councillor Nathan Hull
- 8 **To receive updates regarding:**
 - a) The Play Area – clamper for gate
 - b) Highway matters – several including report from Chairman after meeting with head of Highways, drainage problem back of Broomfield, railings outside School
 - c) Grass Cutting
 - d) Grit Bin Birstwith Grange
 - e) Birstwith in Bloom
- 9 **Data Protection new law commencing 25th May 2018** – A Data Protection Officer (DPO) will need to be appointed. In the meantime the PC should review what data is stored, how we store it, what basis we have for processing it.
- 10 **Parish and Town Council Elections 3 May 2018** – Nomination period will commence from 10 am on 26 March deadline for nominations is 4 pm 6th April. Nomination packs can be collected between 9 am – 5 pm Monday to Friday at the Civic Centre St Lukes Avenue Harrogate HG1 2AE
- 11 **Community Led Housing Event** – at Pateley Bridge on 13/3/18 – Report from David Britton
- 12 **School Clock** – Smiths of Derby 2nd yr of 3 yr contract for maintenance paid up front
- 13 **Insurance**
- 14 **To approve accounts for payment**

British Gas	Electricity a/c	DD	27.87
The Dales & Bowland Com Interest Co	Donation to bus service	Chq 001074	1,000.00
Birstwith Reading Room	Room Hire Jan/Feb/Mar	Chq 001075	51.00
J Worsnop	Salary	Chq 001076)	371.54
J Worsnop	Expenses Jan/Feb/Mar	Chq 001076)	44.22
J Worsnop	Office Space	Chq 001076)	52.00
YLCA	Ann Subscription	Chq 001077	291.00
Transfer from Deposit A/c	£1,500		
- 15 **Summary of end of year accounts**

- 16 **Planning Applications: Adjacent to Brackenwood Back Road High Birstwith HG3 2JH**
Conversion and extension of redundant water tower 6.91.20.D.FUL 18/00749/FUL for Mr Longfellow
Erection of 2 storey extension and installation of dormer infill and replacement chimney flue, application of render and alterations to fenestration 6.91.268.FUL 18/00792/FUL Ferndale Darley Road Birstwith HG3 2NG for Mr J Lees
- Planning Approval – Subject to Conditions** Reynard Crag Lane High Birstwith for Ms Davies
- 17 **Correspondence:**
Knabs Ridge Wind Farm Community Benefit Fund – now open for applications see Notice Board
Garden Waste Service – Info placed in Notice Boards
NYCC – Parish survey on Vehicle Activated Speed signs or Speed Indicator

Date of next meetings Annual Assembly and Ordinary Meeting 26th April 2018

Jenni Worsnop Clerk

