

Minutes of an Ordinary meeting held on Thursday 23rd March 2017 at 7.45pm in the Reading Room

Present: E March (Chairman) D Britton J Elvidge R Houseman C Packer M Worsnop County Cllr
Michael Harrison J Worsnop (Clerk)

1 Apologies: None

2 Declaration of interest: None

3 To appoint internal auditor It was proposed by M Worsnop seconded by J Elvidge that John Dennis should be asked to be our internal auditor

4 Minutes - It was proposed by C Packer and seconded by R Houseman and **RESOLVED** that the minutes of the proceedings of the Ordinary Meeting held on 23rd February 2017 be confirmed as a correct record and signed by the Chairman

5 COUNTY COUNCILLOR'S REPORT – County Cllr Harrison reported that a Highways inspection has taken place regarding cutting the left hand side of Elton Bank and he will remind the contractor to include this area. We need to produce detailed maps prior to going forward for grass cutting tendering. Visibility on Darley Road – pictures were sent in by Michael Harrison and have been followed up by Gordon Milne who states on inspection no further action is necessary. It is a year since the problems occurred at Kex Gill but after considerable work on drainage etc there is great concern that water could go under the road and it would collapse. The Government is committed to a 3 yr plan to re-route this road and it is hoped it will hold up for that length of time. The County Council election takes place on Thursday 4th May and Michael will be standing again.

6 DISTRICT COUNCILLOR'S REPORT – no report in his absence

7 UPDATES REGARDING:

Play Area: Grab handle to slide platform still to do. John Elvidge reported he had cleaned mole hills from play area and generally tidied up but it could do with rolling. The tree in the entrance has been cut back. Mrs Perkins with permission from the mill is to arrange for a tree surgeon to prune the Millennium Beech trees at the entrance of the play area and the one in Kerry's field, thereafter the mill will then continue to maintain them. BIB thanked the PC for allowing them to put a planter on the stone plinth in the entrance area.

They also requested permission to plant a wild flower garden, bird feeder and notice board in the play area. The PC agreed that they could plant wild flower seeds on the left side of the path and put a bird feeder up. However permission could not be granted for a notice board.

Highway matters: New Road - collapsed wall it has been inspected by Highways and discussion between the landowner and Highways is taking place as to ownership. A request from a resident at Woodside for parking spaces on the roadside to be resurfaced and for trees to be cut back. The PC have passed this to NY Highways.

Collin Bank car parking problems – The PC are no further forward solving this problem but it was proposed by D Britton seconded by R Houseman and unanimously agreed that the problem be logged with Harrogate Police.

Collin Spring Court - a resident has placed planters on the footpath outside his property. The PC public liability insurance does not cover these should an accident occur. It was agreed the Chairman would speak with him.

Fire Hydrant outside Stonegarth needs replacing and the culvert cleaning out.

Hampsthwaite Road – The two drains which Highways have re-aligned are not taking the surface water – follow up required.

Broomfield Notice Board - It was agreed that two stone flags should be laid on the ground in front of the notice board to protect the verge.

Grass Cutting - forwarded to next meeting

- 8 **Insurance:** Came & Co quote 20th May 2017 for 3 year agreement this year £583.44 including premium tax proposed we accept D Britton seconded by J Elvidge all were in favour. Written confirmation required from BIB re their public liability insurance cover for all the planters etc and also a full inventory for our file.
- 9 **Transparency Code:** Application form completed for maintenance etc awaiting to here if it has been approved
- 10 **The Pension Regulator:** The Councillors approved letter to clerk to be signed by the Chairman Registration has to be made by 1st May 2017 at the latest.
- 11 **School Clock:** Smiths of Derby 3 year contract renewal price £472 + VAT accepted on proposal by R Houseman seconded by D Britton all in favour payment in advance.
- 12 **Accounts approved for payment** proposed by C Packer seconded by D Britton:
- | | | | |
|--|-------------------------------------|------------|---------|
| Lights for Fun | Extra Christmas tree lights inc VAT | Chq 001045 | £ 72.00 |
| Tpsl | Printer/software problems inc VAT | Chq 001046 | £ 58.00 |
| Cancelled | Error | Chq 001047 | ----- |
| Birstwith Reading Rm | Room Hire Jan/Feb/Mar | Chq 001048 | £ 51.00 |
| J Harron | Thirsk payroll ann fee | Chq 001049 | £ 64.00 |
| J Worsnop | Salary/allws/exps/office space | Chq 001050 | £430.22 |
| YLCA | Ann sub | Chq 001051 | £287.00 |
| Transfer from Deposit a/c £1,000 (20.03.17) | | | |
- 13 **Summary of end of year accounts** - copies were handed to Councillors
- 14 **Planning Application: Erection of 1 No dwelling with detached garage** 6.91.198.C.FUL 17/00589/FUL – Dutch Barn at Meg Gate Back Road High Birstwith for Mr Gary Walsh
Planning Approval – Mount Pleasant Farm Sleights Lane – **subject to conditions**
 “ - Grasmere Farm High Lane – **Subject to conditions**
- 15 **Correspondence: YLCA – Parish Precepts** – Read out to Councillors and discussed
Knabs Ridge Wind Farm Community Benefit Fund – now open for applications
Tour de Yorkshire – HBC Safer Communities – BPC have no projects planned but will inform HBC that Birstwith in Bloom (contact Amy Holmes) and St James’s Church (contact K McPartland) were planning some events

Date of Annual Assembly and PC meeting 27th April

Signed

Dated

