

Minutes of an Ordinary meeting held on Thursday 22nd June 2017 at 7.45 pm in the Reading Room

Present: E March (Chairman) J Elvidge R Houseman M Worsnop Dist. Cllr Nathan Hull & J Worsnop (Clerk)

- 1 **APOLOGIES:** County Cllr Michael Harrison D Britton
- 2 **DECLARATION OF INTEREST** – M Worsnop declared an interest in item 8 the clerk’s salary
- 3 **MINUTES** - It was proposed by R Houseman and seconded by J Elvidge and **RESOLVED** that the minutes of the AGM held on 25th May 2017 be confirmed as a correct record and signed by the Chairman
- 4 **COUNTY COUNCILLOR’S REPORT** - Unable to attend but forwarded the following message:
The drainage issues outside Grange Farm are being investigated by the Council’s officers
- 5 **DISTRICT COUNCILLOR’S REPORT** – Dist. Cllr Hull reported on parking issues outside Collin Bank. He stated the Council own the cul de sac apart from outside No.10 they own into to middle of road. He said it was illegal to park on the footpath and will speak with the Estates Dept to see if there is a suitable piece of land around this area which is doing nothing and could be utilised for parking. The Chairman asked Dist Cllr Hull if he new about the alterations to the bus service. From July the last bus from Harrogate to Pateley Bridge will be 5.30 pm and from the Autumn no Sunday evening bus service will be available to Pateley Bridge. He will look into this on our behalf and report back.
- 6 **UPDATES:**
 - (a) **The Play Area** - J Elvidge reported the grab rail had now been fitted onto the slide and some mole hills removed. The Councillors’ thanked him for this work. BIB intend to plant the approved wild flower garden area later in the year. The Annual Inspection of the Play Area will take place in September at a cost of £55 + VAT.
 - (b) **Highway Matters:** Most of the reported problems have now been resolved by NY Highways. The seat at Elton Top has now been repaired and our thanks to J Elvidge and E March for undertaking this work. Speeding on Station Road is still a major problem and advice from Nigel Drayton is ongoing to try and co-ordinate further tests. NYCC Highways now have a Parish Portal which is up and running. This will allow PC’s to report and track highways and street lighting issues online.
 - (c) **Broomfield Notice Board** – Concrete flags have now been laid in front of NB - Many thanks to D Britton for donating flags and to J Elvidge and E March for laying them
 - (d) **Grass Cutting** - The Chairman and R Houseman motored around the village to ascertain the areas which needed to be cut. They state an area of approx 10 miles of verges need to be cut once x 1 width and quotes are being obtained from K Hullah, J Benson and Hesseldons. The work will be carried out in August.
 - (e) **Birstwith in Bloom** – J Elvidge attended their last meeting. At the Spring judging BIB were awarded a Silver Award – Congratulations and well done. The summer judging will take place in July. BIB are looking to have their own NB and it was suggested they approach the School to see if it could be placed near the road along side the playing field. They would also need approval from NYCC. D Bush chair of BIB is applying for a licence to NYCC re a seat and planter on Reynard Crag Lane. It will be applied for under the heading of BPC but will be provided, insured and maintained by BIB
 - (f) **Telephone Kiosk near the Shop** – BT will be cleaning the inside of the telephone kiosk shortly and it will be repainted this year.
 - (g) **External Auditor from 2018** – As from next year J Dennis will be our auditor. He has been our internal auditor for many years. We will still have an external auditor should any problems arise.
- 7 **Clerk’s Salary:** Proposed by R Houseman seconded by J Elvidge that the clerk’s salary should be increased to Scale 23 due to additional work load and back dated to April - All were in favour.

- 8 Planning Application – Erection of first floor extension** 6.91.44.B.FUL 17/02522/FUL Pasture House Back Lane High Birstwith Harrogate HG3 2JG for Mr M Wood – **The PC supports the application with the following observations. 1. All the windows on the proposed drawing are totally different to the originals and a porch has been added**

Planning decision: Sleights Farm Back Road High Birstwith – **Approved subject to conditions**

- 9 To approve accounts for payment:**

It was proposed by J Elvidge seconded by R Houseman that the following accounts be paid:

Jenni Worsnop	Expenses/Allow Apr/May/June	chq no 001056	68.98)
Jenni Worsnop	Salary Apr/May/June	chq no 001056	328.24)
Jenni Worsnop	Use of office space Q2	chq no 001056	52.00)
Birstwith Reading Room	Room Hire Apr/May/June	chq no 001057	51.00

Play Area: Chq from Play Area a/c to PC a/c £250 insurance access from Wind Farm Grant re: repairs to entrance after storm damage 2015

- 10 Correspondence**

HBC Harrogate Local Plan - updated local plan timescale – Additional sites consultation 14 July to August 2017

CardiacSafe National Campaign – email received passed around to the Councillors

Letter from local resident – re Affordable housing in Birstwith - You have to be on HBC list for housing and it is worked on a points system - Collin Spring Court properties have a Section 106 agreement tied to them but it is HBC who decide which person(s) are eligible to be tenants.

Meeting closed at 9.30 pm

Date of next ordinary meeting Thursday 27th July 2017

Signed

Dated