

Minutes of the AGM held on Thursday 17th May 2018 at 7.30 pm in the Reading Room

Present: J Elvidge R Houseman E March M Worsnop County Cllr Michael Harrison
Dist. Cllr Tom Watson & J Worsnop (Clerk)

NOTICE OF MEETING Public Notice of the AGM had been given in accordance with Schedule 12 of the Local Government Act 1972

- 1 **ELECTION OF CHAIRMAN** – It was proposed by R Houseman seconded by J Elvidge and **RESOLVED** that E March be elected as Chairman all were in favour
- 2 **DECLARATION OF ACCEPTANCE** – E March duly accepted the position of Chairman and signed the declaration made before a Proper Officer of the Council of the Parish of Birstwith
- 3 **Apologies:** C Packer
- 4 **ELECTION OF VICE CHAIRMAN** – It was proposed by J Elvidge and seconded by R Houseman and **RESOLVED** that M Worsnop be elected as Vice Chairman all were in favour
- 5 **To receive Parishioners questions** – None
- 6 **MINUTES** - It was proposed by R Houseman and seconded by M Worsnop and **RESOLVED** that the minutes of the proceedings of the Ordinary Meeting held on 26th April 2018 be confirmed as a correct record and signed by the Chairman
- 7 **APPROVED CERTIFICATE OF EXEMPTION AND ANNUAL GOVERNANCE STATEMENT** – Proposed by M Worsnop seconded J Elvidge that the statement be accepted all were in favour and signed by Chairman and Clerk
- 8 **CHANGE TIME OF MEETINGS** - Proposed by R Houseman seconded by M Worsnop that Parish Council meetings should start at 7.30 pm all were in favour. Time to be changed on website
- 9 **COUNTY COUNCILLOR’S REPORT** - Super fast broadband Birstwith ok but some outlying villages had problems. A third phase of money over 3 years will be spent giving another 14,000 properties broadband coverage. If the take up is high in N Yorks BT infrastructure will pay back the Council and then the next stage will commence. Michael Harrison will send us firm details when available
- 10 **DISTRICT COUNCILLOR’S REPORT** – The Chairman welcomed Tom Watson to the meeting after his recent election. He stated there were now 40 council members against the previous 54. Birstwith is now part of the Nidd Valley Ward after the reorganising process had taken place. The new Mayor and committee will be elected at the AGM which will take place on Monday 21st May.
- 11 **ANNUAL ACCOUNTS** - The annual accounts for the year ending 31st March 2018 were approved proposed by R Houseman seconded by J Elvidge all in favour
- 12 **UPDATES REGARDING:**
 - a) **Play Area:** John reported that BIB had tidied up the play area and planted some wild flower seeds.
 - BIB** - We have received an inventory and insurance details from BIB but it was suggested we should enquire to see if they have a Street Furniture Licence. They intend to strip the seat at Elton Top and then use a more suitable medium to seal it. They have received written confirmation from the Council that they can go ahead with putting grass cuttings behind Broomfield. The Chairman has agreed to sign their application to apply for a grant from the Wind Farm.
 - b) **Highway matters:** The Chairman is in constant contact with N Y Highways to try to solve the many issues with pot holes, drainage etc. The Chairman will be attending a Seminar given by the Highways Dept shortly and he will be able to relay the problems we are facing.
 - c) **Grass Cutting** – It was decided to approach Jim Benson for a quote proposed by R Houseman seconded by M Worsnop all agreed so long as the quote was under £500 the work could commence

- 13 **Internal Auditor** - It was proposed by R Houseman seconded by M Worsnop that the auditor should be paid £50 for year ending 2019
- 14 **Data Protection** – Discussed at length - an audit had been produced and the Councillors (ie. Data Controllers) will meet shortly to discuss the matter further
- 15 **Planning Applications: Further Information can be obtained from HBC Planning website**
Outline application for erection of up to 14 dwellings with access considered – Application amended to include a pedestrian access from the site to Collin Spring Court via existing farm track along the western site boundary 6.91.266.OUTMAJ 17/04417/OUTMAJ – Land comprising Field at 424874 Clint Bank Birstwith – **Scheduled at present to be considered again by the Planning Committee on 22nd May. Observations as follows:** 1 This amended application to include a pedestrian access from the site to Collin Spring Court via the existing bridge way along the western site boundary does not solve the Highway problems associated with this application. In any case the developer should install street lighting as such a link is not consistent with good practice from a security point of view. 2 The Parish Council are once again expressing their concerns to N Y Highways regarding Clint Bank as to lack of public footpaths along this road together with poor visibility and no lighting. The PC request that a footpath is built on Clint Bank to highways adopted standards to join this development and the village together. If negotiations took place between NY Highways, the owners of the Electrical Sub Station and the landowner there would be enough roadside verge at the back of Collin Spring Court to construct a footpath
Erection of 1 single storey extension. Formation of patio – 6.91.60.D.FUL 18/01505/FUL – Arundale Hirst Lane High Birstwith HG3 2JA – **No Observations**
Demolition of dwelling: Erection of new dwelling – 6.91.44.C.FUL 18/01566/FUL – Pasture House Back Road High Birstwith HG32JG – **No Observations**
Conversion of existing integral garage to form additional living accommodation and erection of detached garage – 6.91.50.H.FUL 18/01679/FUL – Cragg Garth Hew Green to Cragg Hall Farm High Birstwith HG3 2JL – **No Observations**
Erection of 32 dwellings with access and associated landscaping – 6.91.136.U.FULMAJ 18/01528/FUL.MAJ - West House Farm Nidd Lane to West House Farm Birstwith HG3 3AW – **No Observations**
Erection of a two storey extension. Demolition of single storey extension – 6.91.42.A.FUL 18/01593/FUL – Dale Cottage Wreaks Road Birstwith HG3 2NJ – **No observations**
PRIOR APPROVAL NOT REQUIRED - Conversion of agricultural building to 1 dwelling with associated landscaping & parking - Haystacks Nidd Lane Birstwith
REFUSED – Erection of Agricultural Shed – Wayside House Farm Back Road High Birstwith
- 16 **Accounts approved for payment** proposed by J Elvidge seconded by R Houseman
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| Vision ICT | Website hosting and support July 18 – June 19 | 081 | £150.00 |
| J Dennis | Internal audit y/e 32.03.18 | 082 | £25.00 |
- Precept for 1st half year received** - £4,500
VAT to reclaim £354.97
- 17 **Correspondence**
Email requesting info on proposed development - Referred to HBC Local District Plan website
HBC Registration of interests forms – Handed to Councillors for completion
NYCC – Archives future – Consultation document to take part visit
<http://www.northyorks.gov.uk/recordsofficesurvey>

Meeting closed at 9.55 pm
Date of next ordinary meeting Thursday 28th June 2018

Signed

Dated

