

**Minutes of an Ordinary meeting held on Thursday 27th September 2018 at 7.30 pm in the Reading Room**

**Present:** E March (Chairman) J Elvidge M Worsnop County Cllr Michael Harrison & J Worsnop (Clerk)

- 1 **APOLOGIES:** R Houseman C Packer
- 2 **PARISHIONERS' QUESTIONS** - None
- 3 **DECLARATION OF INTEREST** – J Elvidge declared an interest felling of Sycamore Tree 2 Station Plantation and M Worsnop declared an interest in Clerk's Salary
- 4 **MINUTES** - It was proposed by E March and seconded by J Elvidge and **RESOLVED** that the minutes of the meeting held on 26<sup>th</sup> July be confirmed as a correct record and signed by the Chairman
- 5 **COUNTY COUNCILLOR'S REPORT** - Cllr Harrison reported that the Parish survey on Vehicle Activated Speed signs or Speed Indicator Devices had been approved in principle. Accordingly the relevant Portfolio Executive Member and the Corporate Director of Business and Environmental Services Directorate has been tasked with producing an amended policy to allow parishes to purchase and maintain VAS subject to County Council oversight.  
Kex Gill has had semi permanent repairs but will be closed shortly for one week in order to complete the work. However this is only an interim measure and a new road will eventually be built.
- 6 **DISTRICT COUNCILLOR'S REPORT** – District Councillor Tom Watson informed the meeting that an Inspector for the Local Plan had been appointed his name is Richard Schofield. Once Mr Schofield understands the key issues in our area a second inspector may be appointed. This will apparently help with the capacity issues at the Inspectorate. The Planning and Development team have been going through a service review and the new name is Place-shaping and Economic Growth Service. This name better reflects the range of corporate priorities and projects that the service is delivering
- 7 **UPDATES:**
  - (a) **The Play Area** - New clamper has been fitted to the gate. Awaiting annual inspection report
  - (b) **Highway Matters:** Subsidence on car parking area at back of 15 Collin Spring Court – After official inspection it was reported that the problem was not due to tree roots but caused by the contractors huts and equipment. Home Housing are liaising with the contractors involved and will report back. Repairs to highway outside Broomfield by Yorkshire Water now completed but the Councillors' thought the problems had probably been caused by the HGV's going to the mill. The road was not originally built to carry these very heavy vehicles and repairs have needed to be carried out 4 times in the last 2 years. Broken down car has been removed from village car park. The telephone kiosk at Collin Bank is in need of repair and painting – quotes to be obtained for the work. Grass cutting Skeltons to be asked to cut Elton Bank and the Chairman agreed to look at other verges which need cutting prior winter and get a quote from W Benson
  - (c) **Birstwith in Bloom** - The Chairman to chase up once again the written confirmation re: public liability insurance cover, street furniture licence and the Butterfly notice board in the playground.
  - (d) **Clerks salary:** It was proposed by E March seconded by J Elvidge that the clerks salary should be raised by inflation as an interim measure and backdated to April this year
- 8 **Planning Applications:**

**Erection of single storey extension and alterations to fenestration** 6.91.270.FUL 18/03147/FUL Stoneycroft 5 Birstwith Grange Birstwith HG3 3A- **Parish Council does not meet in August due to holidays and therefore unable to get a quorum.**

**Erection of garage** – 6.91.50 18/02995/FUL Cragg Green Hew Green to Cragg Hall Farm High Birstwith HG3 2JL – **Parish Council does not meet in August due to holidays unable to get a quorum**

**Erection of 33 dwellings with access and associated landscaping (Revised Scheme - previously 32 dwellings** 6.91.136.U.FULMAJ 18/01528/FULMAJ West House Farm Nidd Lane to West House Farm Birstwith HG3 3AW – **No observations**

**Outline Application for erection of 2 dwellings with all matters reserved –** 6.91.103.A.OUT 18/03345/OUT land comprising field at grid ref: 424270 459949 Nidd Lane Birstwith - **Access a major problem width of road only 2 metres with three bends and inadequate passing places**

**Demolition of existing extension and detached garden store and erection of two storey extension** 6.91.164.FUL 18/03473/FUL Cragg Hall Farm High Birstwith HG3 2JL - **No observations**

**Erection of single storey extension ad porch, alterations to fenestration and addition of hard landscaping** 6.91.191.D.FUL 18/03590/FUL Gardeners Cottage Back Road High Birstwith HG3 2JG – **No observations**

**Erection of potting shed** 6.91.84.S.FUL 18/03578/FUL Well House Farm Cote Hill Road Felliscliffe HG3 2LN – **no observations**

**Reserved matters application for the appearance, landscaping, layout and scale of 4 dwellings under the terms of outline permission 16/03548/OUT for the demolition of an agricultural building and the erection of up to 5 dwellings with access details**

**Details of detached car port received** 6.91.136.T.REM 18/01080/REM West House Farm Nidd Lane to West House Farm and Clint Cottage Birstwith HG3 3AW – **no observations**

**Demolition of garage and erection of dwelling, including carport/store/eco plant, turbine, swimming pool and hydro unit** 6.91.130.C.FUL 18/03662/FUL Holly Garth Swalewood Lane High Birstwith HG3 2JN – **Over intensive development in AONB and out of character with area**

**Erection of single storey extension** 6.91.258.A.FUL 18/03764/FUL The Nook Nidd Drive Birstwith HG3 3AN – **Over development of site already had extensions approved**

**Felling of 1No Sycamore tree within G1 of Tree Preservation Order 63/2008** 6.91.246.C TPO 18/03761/TPO 2 Station Plantation Birstwith HG3 3AQ – **Due to one Parish Councillor declaring an interest it could not be discussed as we did not have a quorum**

**Planning Permissions Approved** - Beristade Barn Clapham Green Birstwith HG3 2JD – **Approved subject to Conditions**

Bell House Reynard Crag Lane High Birstwith HG3 2JQ – **Approved Subject to Conditions**

9 **To approve accounts for payment:**

<b>British Gas</b>	Electricity a/c	DD		£ 21.87
<b>YLCA</b>	GDPR Seminar	chq	1087	£ 45.00
<b>J Worsnop</b>	Allowances & Expenses July/Sept	chq)	1088	£ 67.18
<b>J Worsnop</b>	Office Space July/Sept	chq)		£ 52.00
<b>J Worsnop</b>	Salary July/Sept	chq)		£385.74
<b>Birstwith Reading Room</b>	Room Hire July & Sept	chq	1089	£ 34.00
<b>HMRC</b>	Tax Month 3 and Month 6	chq	1090	£ 24.46

Transfer of £2,600 to Deposit A/c

Half year financial report given by clerk

10 **Correspondence:**

**St James Church :** M Worsnop will read the lesson at the Festival of Nine Lessons and Carols on Sunday 16<sup>th</sup> December.

**HBC Electronic Consultations on Planning Applications** - phase out paper consultations within the next 6 months. Further information required from HBC

**Date of next meeting** 25<sup>th</sup> October 2018

Meeting closed at 9.25 pm

**Signed**

**Dated**